I. Call to Order

The meeting was called to order by Chair Kay Vespie at 11:15 am.

II. Additions to Agenda

The developmental mathematics courses were added to Mathematics section IV. 21. by Chair Kay Vespie.

III. Approval of Minutes of September 4, 2009

A motion was made by Sarah to approve minutes. Second. The motion passed unanimously.

IV. New Business – Review and Feedback

1. Nursing – Academic/Career Mobility(System Committee) Chantay

Chantay made motion to accept the Nursing—Academic/Career Mobility Program. Second.

Discussion of revision of course content in curriculum. The motion passed.

2. Natural Gas Technology(West KY CTC) Chantay
   a. (1st part) b. NGT 1001 – cc. NGT 1704

Chantay made motion to approve the Natural Gas Technology package. Second.

Problems were found with no suggested resources & pilot term implementation of Fall 2009.

The motion failed.
3. Fine Arts(West KY CTC) Sarah

Sarah made motion to approve the Fine Arts package. Second.

The number of AAS degree credit hours appears to be too large for the new requirement of 60—68.
The motion passed with this edit.

Beth Moore joined the meeting at 12:05pm.

4. Art(Jefferson CTC) Sarah

Sarah made motion to accept the Art courses. Second.
The motion passed on following ART courses: 210, 211, 212, & 213.

5. Professional Studio Artist(Hazard CTC) Sarah

Sarah made motion to accept the curriculum revision. Second.

Curriculum Development Revision form has multiple errors. It is unclear where in the AAS options, diplomas, & certificates exactly where the change in Accounting has occurred. The total credit hours should comply with the new total credit hour requirements for an AAS degree.
The motion failed unanimously.

Chantay Stallins left the meeting at 12:30pm.

6. Natural Gas Technology(West KY CTC) Don
   a. (2nd part) dd. NGT 1801 – ppp. NGT 2406

Don made motion to approve the Natural Gas Technology second package.

Problems include lack of curriculum resources & incorrect pilot implantation date.
The motion failed unanimously.

Sarah Oglesby left the meeting at 1:00pm for another meeting.
7. Advanced Industrial Integrated Technology (Madisonville CC)  *Don*

Don made motion to approve AIIT as a package. Second.

Curriculum revision form includes added option, added certificates, course revisions, & new modular courses created.
The motion passed unanimously.

8. Agricultural Technology (System Committee)  *Sherri*

Sherri made motion to approve Agricultural Technology revision. Second.

Problems include total number of credit hours for AAS degree.
The motion failed unanimously.

9. Cosmetology (System Committee)  *Sherri*

Sherri made motion to approve Cosmetology. Second.
The motion passed unanimously.

10. Insurance and Risk Management (Jefferson CTC)  *Sherri*

Sherri made motion to approve the program as a package. Second.

There is a new certificate of 4 courses created. INS 100 does not have consistency between competencies and outline. This needs to be improved.
The motion passed unanimously.

11. Business Administration (Owensboro CTC)  *Savanna*

Savanna made motion to approve the Business Administration program. Second.

Problems found in course justification, proposed course description, a few typographical errors in course competencies and outline.
The motion passed with edits.

12. Business and Marketing Management (Bluegrass CTC)  *Savanna*
Savanna made motion to approve the package of Business and Marketing Management. Second.

The motion passed.

13. Information Technology(Hazard CTC)  Savanna

Savanna made motion to approve the package of Information Technology. Second.

Minor changes made to 1 course & 3 modular courses. Second.

The motion passed.

14. Office Systems Technology(West KY CTC)  Savanna

Savanna made motion to approve the package of Office Systems Technology. Second.

Certificate is being created for Electronic Health Records Clerk, but alternate courses need to be listed as “ORS” in the curriculum revision form since all colleges do not teach exactly the same courses. There are problems with OST 228 having no prerequisite—appears that CIS 100 might be appropriate prerequisite; OST 104 might be appropriate prerequisite for medical insurance component. Second.

The motion passed with edits.

15. Clinical Laboratory Technician(System Committee)  Mike

Kay made motion to approve the package of Clinical Laboratory Technician group. Second.

Mike sent his comments to Kay. No problems. Second.

The motion passed.

16. Diagnostic Medical Sonography(System Committee)  Mike

Kay made motion to approve the package of Diagnostic Medical Sonography. Second.

Mike sent his comments to Kay. Second.

The motion was passed.

17. Radiography(System Committee)  Mike
Kay made motion to approve the package of Radiography. Second.

Mike sent his comments to Kay. Certificates were added into the program. The motion passed.

18. Chemistry(System Committee) Dawn

Dawn made motion to approve the Chemistry package. Second.

Discussion of components in CHE 130, change to letter grade in CHE 183 (need to change course description), & dropping the course CHE 236.

The motion passed.

19. Health and Wellness Technology(Gateway CTC) Dawn

Dawn made motion to approve the Health & Wellness Technology package. Second.

Changes are being made in the courses and certificate. The problem is that no Curriculum Revision form was included to track changes in the program credentials.

The motion failed.

20. Health Science Technology(West KY CTC) Dawn

Dawn made motion to approve the Health Science Technology package. Second.

This is a new curriculum package from West KY CTC. Embedded certificates in four different areas of nurse aide, advanced nursing aide, phlebotomy, & pharmacy technician.

The motion passed.

Savanna Garrity left the meeting at 2:30 pm to attend another meeting. Therefore a quorum was no longer present for committee action.

21. Mathematics(Southeast KY CTC) Dawn

Dawn made motion to approve the Mathematics package. Second.

Discussion of modularization of developmental math courses. Division of credit hours between courses is problematic. Competencies of the modular courses do not appear
to match well with the competencies of parent courses. Topic of temperature conversion is not included, functions should be taken out of a module in MT065.

The remaining committee members expressed nonsupport of the package.

V. New Business – Action

1. General Education – General Psychology – *Dawn*

Dawn made motion to approve PY 110 as general education course. Second.

The remaining committee members expressed support of the package.

2. Meeting Date for Cycle D in April

This date will be set later by Chair Kay Vespie.

VI. Information

1. Academic Council Workgroup Update
2. Exception Request to Total Credit Hour Limit(Draft)
3. Update on 2010 CPE Admission Guidelines – A & P Placement Policy

Chair Kay Vespie stated that these issues are up for discussion at the CRC System meeting on November 5, 2009.

VII. Announcements

1. MCC CRC – January 29, 2010 – JHG 242 – 1:15pm
2. KCTCS CRC – February 5, 2010 – Materials Due to System – January 15, 2010
3. MCC CRC – February 26, 2010 – BBC – 1:30pm - PTA proposal review

VIII. Adjournment

Chair Kay Vespie adjourned meeting at 2:45 pm.

Submitted by: Beth Moore, Recorder